

一枚目は解説書です

二枚目が本校です

F A X ( - - - )

Date: / / (月/日/年・西暦)

(申込の日付: 月/日/年)

TO: Reservation Dep.Manager(ホテル名を英語で)

Atten.:RESERVATION REQUEST(Refter//Reserve) (確認/予約) どちらか消す

From: (会社の場合、記入)

Name:

Add.:

(現住所を町名+番地・市区町村・都道府県・郵便番号の順でローマ字で記入)

Tel:81- (市外局番は、0を省いた物) Fax:81-

E-mail:

Please check the availability.

If available, please fill the blanks below and Fax/e-mail (連絡の受取方法の指定ファックスかメールを指定) to me back .

The Confirmation Form with

The Confirmation Number ( )by ( / )(Month/Day).

Check-in Date: / / (Month/Day/Year) (到着予定日)

Approx.time of arrival (Flight:) 搭乗便のコード :

Check-out Date: / / (Month/Day/Year) (出発予定日)

Number of Person(s):人数 : Number of Room(s):部屋数 :

Room Type:Single/Twin/Sweet/Triple (希望タイプを残す/他の希望があれば記入)

Type of Room:Bath,No-Smoking,Breakfast.(If possible,I'd like to have)

Tell me, Room Charge(All amount Charge)? Please do your best Price!

Payment Method(ホテルに対しての支払い方法)

Cash or Card (どちらか消す) (DC・VISA・MASTER・AMEX)

(カードの場合、カード種類・カードナンバーは記入しないこと)

Valid Thru(カードの有効期限) : /

Sign(署名): :

Confirmation Form (ホテルの答えの欄)

Confirmation Number (予約番号) :

Date of confirmed (受け付けた日付) : / /

Type of Room:

Charge(All Included/Day/ 1-person) (一人当たりの1泊料金) :

Condition of cancellation date: (キャンセル可能の日付)

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Valid Thru : /

Sign: :

Confirmation Form

Confirmation Number:

Date of confirmed: / /

Type of Room:

Charge(All Included/Day/ 1-person):

Condition of cancellation date: